



Regulatory Leadership Institute
Saturday, 9 September 2017

Facilitators:

Trista Schoonmaker, partner, cōpia
Ginger Swassing, RAC, executive director, Device and Diagnostics Regulatory LLC

8:00 am	Registration and Continental Breakfast
9:00 am	<p>Welcome</p> <ul style="list-style-type: none"> • Objectives • Review of Agenda • Foundations of Leadership for Regulatory Affairs Professionals • Self-Assessment • Introductions • Ground Rules • Warm-Up Activity
10:00 am	<p>Management vs. Leadership</p> <ul style="list-style-type: none"> • Define Management and Leadership • Leadership Competencies for Regulatory Affairs Professionals • Group Think: Real-Life Scenario #1
10:30 am	Refreshment Break—Change Seats
11:00 am	<p>Influence</p> <ul style="list-style-type: none"> • Tool #1: Influence Styles and Continuum • Communication Activity • Tool #2: Trust Equation • Influence Activity • Reflection
12:30 pm	Lunch
1:30 pm	<p>Agility</p> <ul style="list-style-type: none"> • Tool #1: Types of Power • Power Activity • Tool # 2: Spheres of Control and Influence • Activity: Letting Go vs. Giving Up • Individual Reflection
3:00 pm	Refreshment Break—Change Seats
3:30 pm	<p>Strategic and Critical Thinking</p> <ul style="list-style-type: none"> • Bus Exercise • Defining Strategic and Critical Thinking • Tool #1: Going to the Balcony

	<ul style="list-style-type: none"> • Activity • Tool #2: Expanding Perspectives and Pushing Assumptions • Tool #3: Cynefin Model for Decision-Making • Activity • Individual Reflection
4:45 pm	Wrap Up
5:00 pm	Adjourn

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7:00 am	Continental Breakfast
8:00 am	Check-In Exercise
8:30 am	Developing Others <ul style="list-style-type: none"> • Tool #1: Listening • Activity • Tool #2: Accountability Conversations • Tool #3: Feedback Conversations • Tool #4: Coaching Conversations
10:00 am	Refreshment Break—Change Seats
10:30 am	Leadership Practice Exercises—Working in Triads <ul style="list-style-type: none"> • Reflection • Messaging for Clarity and Impact • Tool #5: Message Mapping • Activity
12:00 pm	Lunch
1:00 pm	Large Group Debrief
1:30 pm	Individual Development Plans <ul style="list-style-type: none"> • What Skills Are Strong? • What Skills Need Strengthening? • Create Your Plan
2:30 pm	Refreshment Break—Change Seats
3:00 pm	Wrap Up <ul style="list-style-type: none"> • Next Steps: Group Coaching • Meeting Feedback • Evaluations

	<ul style="list-style-type: none">• Commitments
4:00 pm	Adjourn